



*Empowering and Inspiring Muslim Women*

## **JOB ADVERTISEMENT**

Amina MWRC is a national organisation which works with Muslim women by giving them opportunities to have their voices heard, to improve their skills and to become more confident in participating in their own communities and at a wider level.

### **East of Scotland Manager – Dundee or Edinburgh**

21 hours per week

Salary: £31,725 per annum pro rata (37hrs FTE)

Initially until 31<sup>st</sup> March 2020

(likely to be extended subject to further funding)

The Manager will ensure the effective running of our East of Scotland offices, whilst providing strong leadership and strategic direction to the teams based in those offices.

The post holder will have line management responsibilities to ensure local projects run effectively and successfully. The post holder will work collaboratively with the Senior Management Team across the organisation on strategic and operational matters and will deputise for the CEO when necessary. The post will involve regular travel.

To apply, please read the guidelines and complete the relevant application form. Application pack is available by emailing [recruitment@mwrc.org.uk](mailto:recruitment@mwrc.org.uk) or can be downloaded from our website: [www.mwrc.org.uk](http://www.mwrc.org.uk)

**Deadline for applications: 9am, Monday 21<sup>st</sup> January 2019**

Interviews will most likely take place on 1<sup>st</sup> February

These posts are exempt for women only under Schedule 9, Part 1 of Equality Act 2010

**All women regardless of faith and ethnicity are encouraged to apply**